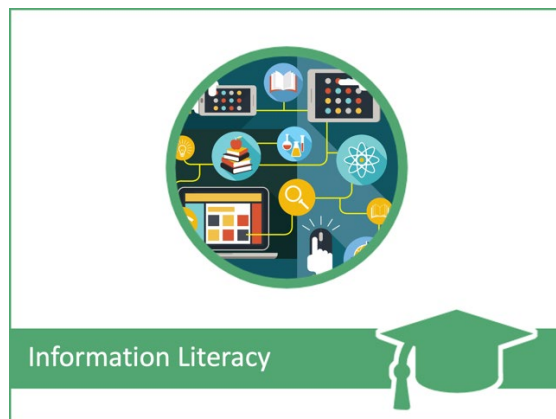


Information Literacy Trainer Guide

2 Contact Hours



Optional Training Activities

- Optional training activities are estimated to add 120 minutes to the original training time and include the minutes indicated for the original activity.

Learning Objectives

Participants in the [Information Literacy](#) class will achieve six objectives:

- Understand the meaning of information literacy.
- Learn what an inquiry framework is and identify the steps in INFOhio's Dimensions of Inquiry.
- Explore resources and determine how they may support information literacy instruction.
- Learn effective teaching and communication techniques for sharing about information literacy.
- Interpret processes to build relevant curriculum and lesson plans.
- Reflect on learning by sharing information with others.

In this course, participants will work through several lessons to learn about information literacy, the structure of an inquiry framework, the resources to build information literacy, and tools to build information into your communication and curriculum for your students. Below is a description of each lesson and the amount of time it should take for participants to complete each one.

Getting Started

Pretest

- **Lesson Content**

Take a quiz to find out what you know or need to know about information literacy. (5 minutes)

Welcome to the Information Literacy Class

- **Lesson Content**

Review the course objectives and the course overview. (5 minutes)

Using Open Space Groups

- **Lesson Content**

Join the INFOhio School Library Basics group in Open Space. In this group, discuss and reflect on the integration with like-minded educators. (5 minutes)

Optional Training Activity

- Create a "Parking Lot" for questions that arise throughout the training, either with chart paper or in a shared digital document like Google Docs, Jamboard, or Padlet. (10 minutes)

How to Learn More About Information Literacy

What is Information Literacy?

- **Lesson Content**

Learn what information literacy is, how to identify types of information, how to find information, how to evaluate information, and how to give credit to others. (15 minutes)

Optional Training Activity

- Practice finding information using [INFOhio's ISearch](#). Explore the different content tabs and the type of information that can be found in each one. Divide into groups and assign each group to a content tab on ISearch (My Library, Encyclopedias, Basic Sources, Advanced Sources, etc.) and have each group search for the same keyword/topic. The My Library Tab will only be displayed if your library automates with INFOhio's Library Services Platform. If your library does not automate with INFOhio the first tab will be called "eBooks & Videos." Have each group evaluate and share the best article, eBook, or resource for the topic that they found in their assigned content tab. What makes the resource the best? (30 minutes)
- Answer the discussion questions from the lesson in the [INFOhio School Library Basics](#) Open Space group. Find the *Evaluation Tool* post in the Discussions tab. (5 minutes)

Inquiry Framework

- **Lesson Content**

Learn what an inquiry framework is and identify the steps in INFOhio's Dimensions of Inquiry. (20 minutes)

Optional Training Activity

- Practice using [INFOhio's Educator Tools](#) and limit your results using the Dimensions of Inquiry search filter. Divide into 6 groups, each group representing one of the Dimensions of Inquiry. Have each group find an instructional material that would be helpful when teaching students their assigned Dimension of Inquiry. Each group will share their instructional material with the class. (30 minutes)
- Answer the discussion questions from the lesson in the [INFOhio School Library Basics](#) Open Space group. Find the *Inquiry Framework* post in the Discussions tab. (5 minutes)

Recommending Resources

• Lesson Content

Learn about resources available through INFOhio and other organizations that can be used to build an understanding of information literacy. (20 minutes)

Optional Training Activity

- Allow participants time to explore the resources linked within this lesson. Discuss other resources they may use and find helpful on this topic. (10 minutes)

What Should Students Know?

Teaching Information Literacy

• Lesson Content

Learn techniques to teach students the process of locating, evaluating, and using resources. (20 minutes)

Optional Training Activity

- Dig deeper into the [Ohio Library Guidelines](#). Provide a printed copy or have each participant open the Ohio Library Guidelines on their computers. Have each participant look over the guidelines for the grade levels that they teach. Have a discussion: What are the common themes that pop out to you from these guidelines? What areas may be easy to teach students? What may be more difficult? (15 minutes)
- Answer the discussion questions from the lesson in the [INFOhio School Library Basics](#) Open Space group. Find the *Teaching Information Literacy* post in the Discussions tab. (5 minutes)

Creating Information Literacy Lessons

• Lesson Content

Learn ways to create lessons that teach discovery, evaluation, and how to properly use resources. (20 minutes)

Optional Training Activity

- Using a Google Doc, Jamboard, or Padlet, allow participants to share mini lessons they have taught, how they have collaborated with classroom teachers, or any ideas they may have. Allow time to share experiences and ideas. (15 minutes)
- Answer the discussion questions from the lesson in the [INFOhio School Library Basics](#) Open Space group. Find the *Information Literacy Lessons* post in the Discussions tab. (5 minutes)

Checking Your Learning

Self-Assessments

- **Lesson Content**

Answer questions to reflect on what you learned. (10 minutes)

Optional Training Activity

- Review any "Parking Lot" questions that were submitted throughout the training. (10 minutes)
- Answer the discussion questions from the lesson in the [INFOhio School Library Basics](#) Open Space group. Find the *Reflecting on Information Literacy Learning* post in the Discussions tab. (5 minutes)

Contact Hours Quiz and Certificate

- **Lesson Content**

Take a quiz to earn a certificate for two (2) contact hours. (5 minutes)