## Email sent on 12/18/2018 at 11:53pm

## Good Evening

Report updates scheduled for 12/17/2018 have been applied. As previously noted, the following updates have been applied:

- Barcode/Label reports now use Free3of9.ttf Font for both PC and MAC (Please note, MAC users must install the Free3of9.ttf font if the plan to run barcode/label reports. https://www.infohio.org/images/ZOO DOCS/wfhandbook/Setup/Install/free3of9.ttf)
- PC/MAC Selection has been removed from all label reports as both platforms now use the same report format and font.
- Shelf List report now includes an option to display the patron ID and Name for items that are Checked Out or Lost.
- The output options tab has been updated for all reports that have a spreadsheet option. The delimiter selection is now located at the top of the tab instead of the bottom.
- Custom delimiter selection for spreadsheet output has been corrected for all reports that have a spreadsheet option.
- Miscellaneous sorting corrections

This update will be automatically applied as soon as users start Workflows. Users will need to start Workflows at least one more time before they will be able to use or see the updates listed above.

If users report they are unable to schedule reports or they cannot see the output options screen, please have them restart workflows one more time to see if that corrects the issue. If it doesn't, the user may not have adequate permission to apply the updates. In this case, please refer to the Notes document posted in the Workflows handbook at <a href="https://www.infohio.org/library/workflows-handbook/category/report-releases">https://www.infohio.org/library/workflows-handbook/category/report-releases</a>.

If a user is unable to apply the report update and the notes document does not help resolve the issue, please open a ticket with INFOhio State Support at <u>https://support.infohio.org</u>.

Thank you to all of you who reported issues, requested updates and helped test this set of report updates.

Michael Ridinger INFOhio Technical Support The Management Council

End of Email