

Isearch – “Featured Titles” for Book River – SELECTED ITEMS display

SEE: <https://www.infohio.org/campus/learning-pathways/course/isearch-for-librarians/isearch-customizations#isearch-customizations-book-river> for details about ISearch

This report will let you generate a list of items in your library for many purposes (as desired). These titles will appear in your local library ISearch link as a “Book River”.

You may run this report whenever you want to update the list – the list should be updated overnight.

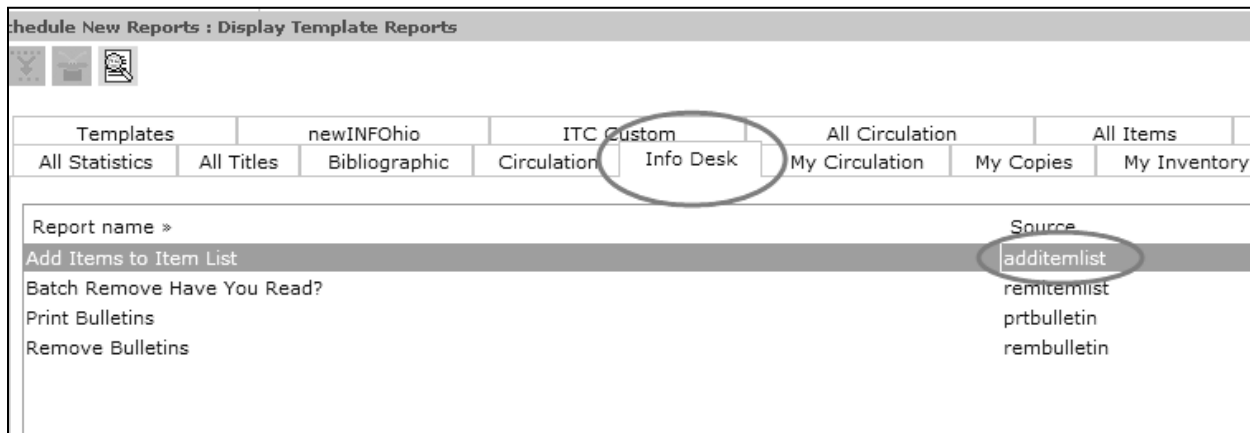
You can generate a **new report** each time, or set up a **template for a specific need** (such as CIVIL WAR items, or DR. SEUSS items). Or you can **set a date range** to select your NEW ITEMS for display in the Book River.

NOTE: Each library can have their OWN Book River selection in ISearch, selecting the items to be displayed as desired. EACH TIME YOU RUN A NEW REPORT, THE **OLDER ITEMS ON THE BOOK RIVER ARE REMOVED, THE NEW ITEMS ON THE BOOK RIVER ARE SET UP.**

This report setup will set the book river to your **hand-selected books** – you will use the Item ID tab selection in your report.

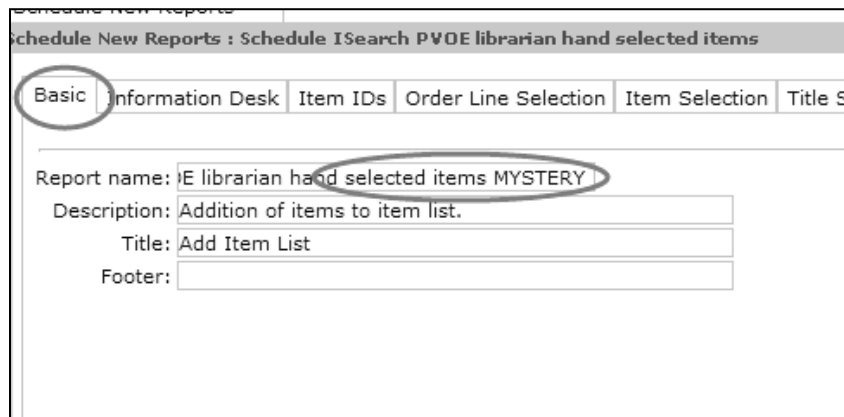
Procedure (set report for **SELECTED items** to the library):

1. ****Notify** your ITC to turn on ISearch Book River. *ITC staff will need one day prior notification to set necessary policies/reports. (**This needs to be done only ONCE – the first time you set up a Book River.)*
2. **Select** from Schedule New Reports / **Info Desk** tab the “Add Items to Item List” (additemlist) report.



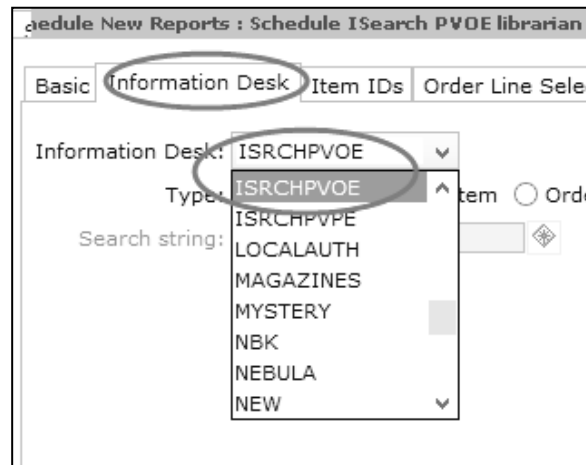
3. Selections for report:

- a. Basic tab - set name of report to **"ISearch SELECTED items"** (use a term you will recognize).



- b. Information Desk tab:

Select YOUR library **ISRCH** code from the drop-down menu.



c. **Select** the "Item" radio button.

The screenshot shows a tabbed interface with tabs for 'Basic', 'Information Desk', 'Item IDs', 'Order Line Selection', and 'Item Selection'. The 'Information Desk' dropdown menu is open, showing 'ISRCH' selected. Below it, the 'Type' section has three radio buttons: 'Bibliographic', 'Item' (which is selected), and 'Order'. A 'Search string' input field is also visible.

d. **Item ID's** tab – **Scan** the selected items, one at a time, into the ITEM ID window, (add or remove barcodes as needed), when the list is complete, be sure to **SAVE**.

The screenshot shows the 'Item IDs' tab selected. A window titled '32dget : Select List Of Item IDs' is open. It features an 'Item ID' input field containing '32629060001920'. Below this is a 'List selected' area containing a list of item IDs: 32629060001920, 32629060029988, 32629060045075, 32629060032297, 32629050009552, 32629050011574, 32629050011566, 32629060016712, 32629060003975, and 32629060029939. To the right of the list are 'Up' and 'Down' buttons. At the bottom of the window are 'Add (o)', 'Save', 'Remove', and 'Cancel' buttons.

e. **Save** report as a template (*you will change the ITEM ID's each time you generate a new SELECTED ITEMS template*).



f. **Run** the report. This will update the MARC records for the OPAC. **Older “ISRCH” titles (if they exist) will be removed and your new ones added.**

g. The updated book river will appear in your library’s ISearch the next day.

NOTE: *You will not be presented with a list of titles in your finished reports. This report only updates the ISearch Book River.*