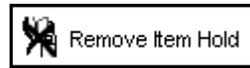


Remove Item Hold

The Remove Item Hold wizard guides you through the process of removing a hold placed on an item.

1. **Click** on Holds Maintenance Group.
2. **Click** on Remove Item Hold.



Remove Item Hold screen displays.

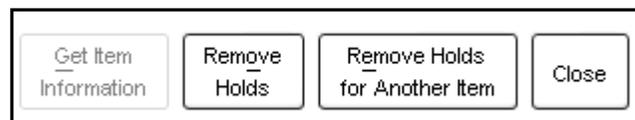
3. **Scan** in the barcode or **use** the Item Search helper.
4. If a list displays, **select** your item and **Click** Remove Holds button.

Remove Item Hold screen displays.

5. **Click** in the check box next to the item you wish to remove.
6. **Click** Remove Holds button

Remove	User ID	User Name	Level	Reserve	Status	Suspended	Unuspended
<input type="checkbox"/>	22620000655...	JONES, ASH...	COPY	N	(unavailable)	NEVER	NEVER
<input checked="" type="checkbox"/>	22620000103...	SMITH, JONA...	TITLE	N	(unavailable)	NEVER	NEVER

7. **Select** from options:



Note: For more detailed information or specific questions, use **HELP** wizard.