To Renew item(s) by pulling up a user's account

1. Open Renew by User from the side menu.

Check Out	Renew by User
Check In	
Renew by User	User ID
Renew by Item	

- 2. Pull up the user's account (scan barcode or search name).
- 3. Uncheck the items you do not wish to renew.

	Renew	Seen	Title	Item ID	Due Date		
4. Select whether the items are seen or unseen			Football nightmare	32612050049331	02/02/2016,23:59		
			The official Pro Football Hall of Fame play book	32612050010952	01/20/2016,23:59 🖄		
			Stories to live by, a treasury of fiction from the American girl. : Thirty stories	32612050021561	02/02/2016,23:59		
			A-haunting we will go	32612050021520	02/02/2016,23:59		
5. Click Renew items.	Use	er ID	1		ι.		
Item(s) renewed:		4218 Jones, Cardale					
		Renew by User		User Search			
	Ite	m ID	Title		Due Date		
		1005004	0050 The official Dro Feetball Hall of Ferre play be		02/00/2040 22:50		
	2	61205001	0952 The official Pro Football Hall of Fame play boo	JK	02/09/2016,23:59		