



THE INFORMATION NETWORK FOR OHIO SCHOOLS

## INFOhio MARC Record Standard

Serials (textual items with a recurring pattern of publication.)

January 2001

The following INFOhio MARC record standards represent the desired level of MARC cataloging for Ohio schools. Their intent is to insure not only quality records but also the greatest level of access to school and instructional materials by learners and educators. These standards are intended for any vendor or cataloger providing MARC records to Ohio schools or any regional instructional materials center in Ohio. While it is understood that not all data required by these standards may be available, the required data are to be included in the record to the extent available and should never be removed from a record. For greater detail on the content of the fields below consult MARC21 <<http://lcweb.loc.gov/marc/bibliographic/>>

**A- MANDATORY IF APPLICABLE**

A data element that must be present in a bibliographic record if it is appropriate for the item being described and if the bibliographic information is available.

**M- MANDATORY**

A data element that must be present in every bibliographic record.

**O- Optional**

A data element that is not required but may be present if desired; if present it should NOT be removed.

- NOTE:** (R) following a tag or subfield indicates that it is repeatable.  
 (NR) following a tag or subfield indicates that it is NOT repeatable  
 b in the indicator position indicates a blank  
 \_\_\_ in the indicator position indicates a value is required

**LEADER**

- M Record status
- M Type of record
- M Bibliographic level
- M Encoding level
- M Descriptive Cataloging Form

**FIXED FIELDS**

- M **001 Control Number**
  - M **003 Control number identifier**
  - M **005 Date and time of latest transaction**
  - O **006 Fixed Length Data Elements - Additional Material Characteristics** (R)
  - M **007 Physical Description for Non-print Material** (R)
  - 008 Fixed Length Data Elements - All Materials**
- |   |     |                               |              |                |                                  |
|---|-----|-------------------------------|--------------|----------------|----------------------------------|
| M | 008 | Date entered on file          | M            | 008            | Regularity                       |
| M | 008 | Publication status            | M            | 008            | Type of serial                   |
| M | 008 | Beginning date of publication | <del>M</del> | <del>008</del> | <del>Form of original item</del> |
| A | 008 | Ending date of publication    | M            | 008            | Form of item                     |
| M | 008 | Place of publication          | M            | 008            | Conference publication           |
| M | 008 | Frequency                     | M            | 008            | Successive/latest entry          |

M 008 Language  
M 008 Modified record

M 008 Cataloging source

### **CONTROL FIELDS**

#### **010 Library of Congress Control Number** (NR)

A 010 *bb* \$a LCCN (NR)

#### **022 International Standard Serial Number** (R)

A 022 *bb* \$a ISSN (NR)

#### **040 Cataloging Source** (NR)

M 040 *bb* \$a Cataloging source (NR)  
A \$c Transcribing agency (NR)  
A \$d Modifying agency (R)

#### **041 Language Code** (NR)

A 041 *bb* \$a Language code (NR)

#### **042 Authentication Code** (NR)

A 042 *bb* \$a Authentication code (R)

#### **043 Geographic Area** (NR)

A 043 *bb* \$a Geographic area (R)

#### **082 Dewey Decimal Classification Number** (R)

A 082 *--* \$a Classification number (R)  
A \$2 Edition number [of DDC; not the item itself] (NR)

### **VARIABLE FIELDS**

#### **1XX Main entry** (NR)

A 1XX *--* \$a Author main entry or Title main entry (NR)

#### **240 Uniform Title** (NR)

A 240 *--* \$a Uniform title (NR)

#### **245 Title Statement** (NR)

M 245 *--* \$a Title (NR)  
A \$c Responsibility (NR)  
A \$h Medium (NR)  
A \$n Number (R)  
A \$p Part (R)

#### **246 Varying Form of Title** (R)

A 246 *--* \$a Variant title (NR)

#### **250 Edition Statement** (NR)

A 250 *bb* \$a Edition (NR)

#### **260 Publication, Distribution, etc.** (NR)

A 260 *bb* \$a Place of publication (R)  
M \$b Publisher (R)  
M \$c Date of publication (AACR2 requires estimated date when none available.) (R)

#### **300 Physical Description** (R)

M 300 *bb* \$a Extent (R)  
A \$b Other physical details such as illustrations. (NR)  
M \$c Size (R)  
A \$e Accompanying materials (NR)

**310 Current Publication Frequency (NR)**

A 310 b b \$a Current Publication Frequency (NR)

**362 Dates of Publication and/or Volume Designation (R)**

A 362 b b \$a Dates of Publication and/or Volume Designation (NR)

**4XX Series Statement / Added Entry Title (R)**

A 4XX b \_ \$a Series title (NR)  
A \$n Number of part/section of work (R)  
A \$p Name of part/section of work (R)  
A \$v Volume number/sequential designation (NR)

**500 General Note (R)**

A 500 b b \$a Source of Title (NR)

**521 Target Audience Note (R)**

A 521 0 b \$a Reading grade level  
A 521 2 b \$a Interest GRADE level  
A 521 3 b \$a Special characteristics such as visually impaired (R)

**6XX Subject Access Fields (R)**

A 6XX \_ \_ \$a LC/ LCC Subject headings (NR)  
\$v Form (R)  
\$x General subdivision (R)  
\$y Chronological subdivision (R)  
\$z Geographic subdivision (R)

**658 Index Term - Curriculum Objective (R)**

<http://www.nwoet.org/services/edserv/proficiency/compend.html>

A 658 b b \$a Main curriculum objective (NR)  
A \$b Subordinate curriculum objective (R)  
A \$c Curriculum Code (See *web site above, Step 1 for codes*) (NR)  
A \$d Correlation factor (NR)  
A \$2 Source of term (NR)

**700 Added Entry - Personal Name (R)**

A 700 \_ \_ \$a Personal name (NR)

**710 Added Entry - Corporate Name (R)**

A 710 \_ \_ \$a Corporate name (NR)

**730 Added Entry - Uniform Title (R)**

A 730 \_ \_ \$a Uniform title (NR)

**780 Preceding Entry (R)**

A 780 \_ \_ \$a Main entry heading (NR)  
\$t Title (NR)

**785 Preceding Entry (R)**

A 785 \_ \_ \$a Main entry heading (NR)  
\$t Title (NR)

**8XX Series Added Entries (R)**

A 8XX \_ \_ \$a Name

**852 Location/Call Number (R)**

O 852 \_ \_ \$b Location code (NR)

- \$c Collection code (NR)
- \$h Call number / shelf number (NR)
- \$p Bar code (NR)
- \$9 Price (NR)
- \$t Copy number(s) (NR)

**856 Electronic Location and Access (R)**

<http://lcweb.loc.gov/marc/bibliographic/ecbdhold.html#mrcb856>

- A 856 4 \_ \$a Host name (R)
- A \$n Name of location of host in subfield \$a (NR)
- A \$u Uniform Resource Locator (R)

For complete Library of Congress MARC field descriptions see: <http://lcweb.loc.gov/marc/bibliographic>

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