

## Benefits of the Migration

**The Sirsi K-12 library automation software will meet the needs of member schools and continued viability for INFOhio:**

- Equitable access for all of Ohio's learners!
- Graphical interface that is dynamic, more user-friendly, and more accessible.
- Ability to keep pace with the next generation of library automation software, enabling the library to move into the classroom and provide greater access via enhanced search capabilities in the online catalog (e.g. reading programs).
- Continued automation via a statewide network.
- Ability to provide districts, at an additional cost, with optional Online Public Access Computer (OPAC) Content Enrichment (such as author biographies, book reviews, table of contents, and book jacket images).
- Provide an inexpensive option for standalone systems to migrate to INFOhio while maintaining a point and click application.



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## For More Information

If you have any questions regarding the information provided in this brochure, please contact your DASite:  
<http://www.infohio.org/ABOUT/dasites.html>

Additional information is available on the INFOhio Web site:  
<http://www.infohio.org/LibraryStaff/Transition.html>

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## What You Need to Know About

### Migration to Sirsi K-12

INFOhio's next generation library automation software meeting information literacy needs for today AND tomorrow ...

Important information for:

- ✓ **School Administrators**
- ✓ **Technology Coordinators**
- ✓ **Library/Media Staff**



## School Administrators:

### Most important things you need to know:

- Beginning summer 2003, school libraries will gradually migrate from MultiLIS to the Sirsi K-12 software throughout the next three years.
- Existing paid MultiLIS licenses will transfer to the Sirsi K-12 product.
- Your school will be responsible for the cost of any upgraded equipment that you might need to purchase.
- Your school will continue to be responsible for local DASite service fees.
- Staff release time will need to be granted to allow at least one library staff person from each building to attend Sirsi K-12 training.

### Sirsi K-12 will provide your school with:

- Improved access to library materials via reading level, interest level, and state curriculum objectives.
- Visual search interface ideal for younger students.
- Sirsi K-12 can provide your students and staff with optional value-added Content Enrichment and enhancements such as:
  - ◆ book reviews
  - ◆ table of contents
  - ◆ book jackets
  - ◆ award winners and best sellers lists
  - ◆ author biographies
  - ◆ first chapters that are maintained and displayed in the bibliographic records automatically through the electronic library

Note: Content Enrichment is an optional feature available for an additional annual charge. Contact your DASite for pricing information.

## Technology Coordinators:

### Most important things you need to know:

- There are new equipment requirements for running the Sirsi K-12 software, including, but not limited to:
  - ◆ Network or slaved printer required. System printers no longer supported.

#### For the Library Administrative Workstation(s):

- ◆ Operating system: Microsoft Windows 2000, XP, or Macintosh OSX
- ◆ Network card
- ◆ PC-Single processor 700 Mhz (1.4 Ghz Pentium IV recommended)
- ◆ Mac-Single processor 700 Mhz PowerPC G3 (800 Mhz PowerPC G4 recommended)
- ◆ 60 MB hard disk space available for application
- ◆ 256MB memory minimum (512 recommended)
- ◆ 1024 x 786 or better screen display
- ◆ Browser versions 5.0+ supported with versions 6.0+ recommended

#### For the Patron OPAC Station(s):

- ◆ Intel/PC or Macintosh capable of supporting current browser versions of Internet Explorer or Netscape.
- ◆ Browser versions 5.0+ supported with versions 6.0+ recommended
- All equipment should be upgraded/installed no later than two months prior to your school's scheduled conversion.
- Telnet terminal emulation software will no longer be necessary for the library administrative computer.
- The new Sirsi K-12 library automation system will utilize client-server software. Therefore, Administrative Workstations will need to be enabled to have client software installed and to allow for client updates to the workstations. If your school is utilizing firewall software, then either:
  1. The settings will need to be adjusted to allow for client updates or
  2. Library/media staff will need adequate privileges to install client updates.

## Library/Media Staff:

### Most important things you need to know:

- Database clean-up is necessary before your database can be converted. This should include:
  - ◆ **Phase 1a** Item Cleanup (*Incomplete/Questionable Items*)
  - ◆ **Phase 1b** Bib Cleanup (*Incomplete Records*)
  - ◆ **Phase 2** Librarians identify unique cataloging practices
- Beginning summer 2003, school buildings will gradually be migrated from MultiLIS to the new Sirsi K-12 software throughout the next three years.
- At least one library staff person from each building will need to attend Sirsi K-12 training.

### Overview of the Migration Process:

- ◆ Update library hardware as required
- ◆ Conduct recent MultiLIS inventory
- ◆ Complete data cleanup
- ◆ Identify special conversion needs
- ◆ Review current district policies and make decisions for Sirsi K-12
- ◆ DASite Providers enter policies
- ◆ Test migration of district data to Sirsi K-12
- ◆ Train Library Staff on Sirsi K-12
- ◆ Evaluate test conversion & policies
- ◆ Identify any needed corrections
- ◆ Agree on date for live migration
- ◆ Create final MultiLIS statistical reports
- ◆ Cease using MultiLIS
- ◆ Snapshot of MultiLIS bank data
- ◆ Library remains closed or goes to stand-alone backup for 2-3 days
- ◆ Migrate final data to Sirsi K-12
- ◆ Stand-alone backup data loaded
- ◆ Library re-opens on Sirsi K-12