

## Item Activity Lists

### High Item Circulation Activity (by Title)

Purpose: Create a list of the items that have the highest circulation over a specific period.

Location: STAFFWEB REPORTS tab > Item Activity

Setup Options:

- 1) Basic tab – change report name and title to reflect purpose of report.
  - i) Sample: FNCH – items with 10 or more checkouts this school year
- 2) Item Selection tab – select profiles to be included.
  - a) Set Library to your location.
    - i) Sample: Library FNCH
  - b) Optional: Limit results based on Item Group, Material type or Funding source.

- 3) Item Activity tab -
  - a) Select Activity type (High or Low)
  - b) Set Activity Threshold
  - c) Set Activity Period (Daily, Weekly, Monthly, Yearly)
  - d) Set Number of Periods
  - e) Set Starting from date
  - f) Optional:
    - i) Enter Call number range
    - ii) Enter Date created range

**Sample**

Selections noted below will report on titles at FNCH library with 15 or more checkouts over a specific 12-month period (9/1/2020-8/31/2021).

**Viewing the Results:**

- In Finished Reports, select the report and click the VIEW button.
- You only need the “View Result” checkbox to be selected.
- Using the “Style Sheet Report (HTML)” will open the results in a web browser.
- Using the “Style Sheet Comma Separated Values (CSV)” will open the results in your spreadsheet software (Excel, Libre Office Calc Spreadsheet, etc).

Sample report viewed as HTML

**Item Activity**

Reporting on High Activity with 15 or more Checkouts.  
Monthly counts starting Sep 01, 2019.

Call Number	Title	Item ID	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Total
741.5 GAL	Dawn and the impossible three : a graphic novel / by Gale Galligan ; with color by Braden Lamb	32614071144182	4	3	2	2	4	1	1	0	0	0	0	0	17
741.5 JAM	Roller girl / by Victoria Jamieson	32614071144372	0	1	6	2	4	1	1	0	0	0	0	0	15
741.5 KIB	Amulet (#4) : The last council / Kazu Kibuishi	32614074010398	2	3	4	2	2	2	0	0	0	0	0	0	15
741.5 KIB	Amulet (#1) : The stonekeeper / Kazu Kibuishi	32614074010406	4	3	2	1	3	2	1	0	0	0	0	0	16
741.5 KIB	Amulet (#6) : Escape from Lucien / Kazu Kibuishi	32614074011446	3	2	3	2	3	3	1	0	0	0	0	0	17
741.5 KIB	Amulet (#2) : The stonekeeper's curse / Kazu Kibuishi	32614074011438	3	4	2	2	2	3	2	0	0	0	0	0	18
741.5 KIB	Amulet (#5) : Prince of the Elves / Kazu Kibuishi	32614074011396	2	5	5	1	3	1	0	0	0	0	0	0	17
741.5 PEI	Big Nate from the top / by Lincoln Peirce	32614074007170	3	3	2	2	3	2	2	0	0	0	0	0	17
741.5 PEI	Big Nate : all work and no play : a collection of Sundays / by Lincoln Peirce	32614074007147	1	3	3	2	3	1	3	0	0	0	0	0	16
741.5 PEI	Big Nate. Thunka, thunka, thunka / by Lincoln Peirce	32614074007949	2	5	4	1	2	2	2	0	0	0	0	0	18
741.5 PEI	Big Nate : I can't take it / by Lincoln Peirce	32614074007139	4	2	3	1	2	2	1	0	0	0	0	0	15
741.5 PEI	Big Nate : what could possibly go wrong? / Lincoln Peirce	32614074005539	2	3	2	2	3	4	1	0	0	0	0	0	17
741.5 PIL	Dog man : lord of the fleas [Dog Man series, book 5] / written and illustrated by Dav Pilkey as George Beard and Harold Hutchins ; with color by Jose Garibaldi	32614074011511	2	1	3	1	4	3	1	0	0	0	0	0	15
741.5 PIL	Dog Man unleashed / written and illustrated by Dav Pilkey as George Beard and Harold Hutchins ; with interior color by Jose Garibaldi	32614074011487	3	3	2	1	3	3	1	0	0	0	0	0	16
741.5 PIL	Dog man : brawl of the wild. Book 6 / written and illustrated by Dav Pilkey as George Beard and Harold Hutchins ; with color by Jose Garibaldi	32614074011529	3	3	4	0	3	3	1	0	0	0	0	0	17
741.5 PIL	Dog man : lord of the fleas [Dog Man series, book 5] / written and illustrated by Dav Pilkey as George Beard and Harold Hutchins ; with color by Jose Garibaldi	32614074011156	3	2	6	1	4	2	0	0	0	0	0	0	18
741.5 PIL	Dog Man / written and illustrated by Dav Pilkey as George Beard and Harold Hutchins	32614074011479	3	4	3	2	2	3	0	0	0	0	0	0	17
741.5 PIL	Dog Man and Cat Kid / cwritten and illustrated by Dav Pilkey as George Beard and Harold Hutchins ; with color by Jose Garibaldi	32614071144315	4	4	2	1	3	0	1	0	0	0	0	0	15
741.5 TEL	Ghosts / Raina Telgemeier ; with color by Braden Lamb	32614074009598	5	2	2	3	3	0	1	0	0	0	0	0	16
741.5 TEL	Kristy's great idea : a graphic novel / by Raina Telgemeier ; [based on the novel by] Ann M. Martin ; with color by Braden Lamb	32614071141428	2	3	3	2	4	1	1	0	0	0	0	0	16
<b>7 Series Subtotal - 21 Copies</b>			<b>58</b>	<b>63</b>	<b>65</b>	<b>33</b>	<b>61</b>	<b>42</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>344</b>
E BRU	Bad Kitty for president / Nick Bruel	32614074002601	3	1	3	2	1	4	1	0	0	0	0	0	15
E DEA	Pete at the beach / created by James Dean	32614074007329	2	2	3	2	3	2	1	0	0	0	0	0	15
<b>E Series Subtotal - 2 Copies</b>			<b>5</b>	<b>3</b>	<b>6</b>	<b>4</b>	<b>4</b>	<b>6</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30</b>
FIC KIN	Diary of a wimpy kid : the meltdown / by Jeff Kinney	32614074011081	3	1	3	3	1	3	1	0	0	0	0	0	15
FIC KIN	Diary of a wimpy kid : old school / by Jeff Kinney	32614074007600	1	3	2	2	4	2	2	0	0	0	0	0	16
FIC KIN	Diary of a wimpy kid : the third wheel / by Jeff Kinney	32614074002825	2	1	4	3	4	0	2	0	0	0	0	0	16
FIC KIN	Diary of a wimpy kid : the last straw / by Jeff Kinney	32614074001447	2	5	1	1	4	3	1	0	0	0	0	0	17
FIC KIN	Diary of a wimpy kid : hard luck / by Jeff Kinney	32614071142665	2	2	3	2	2	4	1	0	0	0	0	0	16
FIC KIN	Dog days / by Jeff Kinney	32614071136550	2	3	2	3	2	4	1	0	0	0	0	0	17
FIC KIN	Diary of a wimpy kid : the third wheel / by Jeff Kinney	32614071142210	2	4	2	2	2	2	1	0	0	0	0	0	15
FIC KIN	Diary of a wimpy kid : old school / by Jeff Kinney	32614074007592	4	2	2	1	1	4	1	0	0	0	0	0	15
FIC PEI	Genius mode / Lincoln Peirce	32614071137111	3	3	1	3	2	3	2	0	0	0	0	0	17
FIC PIL	Dog Man unleashed / written and illustrated by Dav Pilkey as George Beard and Harold Hutchins ; with interior color by Jose Garibaldi	32614073021164	2	3	2	2	4	3	1	0	0	0	0	0	17
FIC PIL	Dog Man / written and illustrated by Dav Pilkey as George Beard and Harold Hutchins	32614073021156	4	4	2	1	3	2	0	0	0	0	0	0	16
FIC PIL GRAPHIC NOVEL	Dog man : for whom the ball rolls / written and illustrated by Dav Pilkey as George Beard and Harold Hutchins ; with color by Jose Garibaldi	32614071144448	0	1	6	4	4	1	0	0	0	0	0	0	16
FIC PRO J	Apocalypse bow wow / James Proimos III ; illustrated by James Proimos Jr	32614071140339	3	2	3	1	2	2	2	0	0	0	0	0	15
FIC RUS	Dork Diaries: #11 : Tales from a not-so-friendly frenemy / Rachel Renee Russell ; with Nikki Russell and Erin Russell	32614073021719	4	3	2	2	4	1	1	0	0	0	0	0	17
FIC RUS	Dork Diaries #9 : Tales from a not-so-dorky drama queen / Rachel Renee Russell ; with Nikki Russell and Erin Russell	32614071144273	3	3	3	2	2	3	0	0	0	0	0	0	16
FIC RUS	Tales from a not-so-secret crush catastrophe / Rachel Renée Russell, with Nikki Russell and Erin Russell	32614073021842	1	4	2	3	2	3	1	0	0	0	0	0	16
FIC RUS	Dork Diaries #10 : Tales from a not-so-perfect pet sitter / Rachel Renée Russell ; with Nikki Russell and Erin Russell	32614074007766	3	3	2	2	2	2	1	0	0	0	0	0	15
FIC TEL	Sisters / Raina Telgemeier ; with color by Braden Lamb	32614073018590	5	6	1	2	1	0	0	0	0	0	0	0	15
<b>F Series Subtotal - 18 Copies</b>			<b>46</b>	<b>53</b>	<b>43</b>	<b>39</b>	<b>46</b>	<b>42</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>287</b>
PB KIN	Diary of a wimpy kid : cabin fever / Jeff Kinney	32614071134886	4	2	3	2	3	4	0	0	0	0	0	0	18
<b>P Series Subtotal - 1 Copy</b>			<b>4</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18</b>
<b>Series Subtotals</b>															
<b>Grand Totals - 42 Copies</b>			<b>113</b>	<b>121</b>	<b>117</b>	<b>78</b>	<b>114</b>	<b>94</b>	<b>42</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>679</b>